

Warren County LEPC Meeting Minutes 06/13/2019

LEPC members in Attendance: Lesli Holt, Brooke Matzen, Bill Romaine, Melissa Bour, Martin Russell, Ryan Burke, David Wood, Kay Vonderschmidt, Steve Agenbroad, Scott Trick, John Franks, Samuel Reed

<p>Welcome and Introductions</p>	<p>DISCUSSION/CONCLUSION: David Wood welcomed those in attendance and the group introduced themselves. Because there were more members than non-members present a quorum was reached.</p>	<p>RECOMMENDATION/ACTION: None</p>
<p>Review of Previous Meeting Minutes</p>	<p>DISCUSSION/CONCLUSION: David Wood reported that the previous meeting minutes were sent out to the LEPC members for review. There were no suggested edits sent back to David. No other edits were suggested by LEPC members present. There was a motion from Brooke Matzen to approve the 03/14/2019 LEPC meeting minutes. Bill Romaine seconded. Motion passed.</p>	<p>RECOMMENDATION/ACTION: None</p>
<p>Reports:</p>	<p>DISCUSSION/CONCLUSION: <u>LEPC Coordinator Update:</u> LEPC Exercise – David reported that the LEPC exercise on May 8th went well. It was a functional EOC exercise with a tabletop component at the City of Franklin Fire Dept. and there were five objectives being evaluated. After being reviewed operational coordination, emergency public information and warning and resource management. The big test was the coordination between the EOC and Incident Command and the use of the inner PSAP between City of Franklin Dispatch center and Warren County Dispatch Center. The EOC ran effectively. There is a draft After Action that will be reviewed at a meeting on June 25th.</p> <p>Sam Reed was writing the letter to the SERC to recommend concurrence of Warren County's LEPC exercise. It should be submitted for the August 14th SERC meeting.</p> <p>David Wood reported that the exercise cycle for 2020 begins on July 1st and the WC LEPC can either do a tabletop or full scale exercise for this cycle. If anyone is interested on being on the exercise planning team please let David know.</p> <p><u>EMA Update:</u> Lesli Holt reported that the following hazardous materials incidents were reported to Warren County EMA during 2nd qtr 2019:</p> <ul style="list-style-type: none"> • 4/2 – Hazmat Incident – Milky white substance in a creek behind a house in Hamilton Twp. EPA called. • 4/6 – leaking propane tank in Clearcreek Twp. 	<p>RECOMMENDATION/ACTION: None</p>

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- 4/7 – Vehicle leaking fuel in front of house. (Deerfield Twp)
- 4/10 - Gas line strike by construction company (Wayne Twp).
- 4/10 - Gas line strike by construction company (Franklin Twp).
- 4/10 – Strong Nat. Gas smell inside Speedway (Deerfield Twp).
- 4/14 – Barrel Found in Ditch line in Massie Twp. Unknown Substance inside
- 4/23 – Gas cans spilled in roadway (Turtlecreek Twp)
- 4/23 – Vehicle Leaking Fuel (Mason)
- 4/29 – Report of people dumping gas in junkyard – creek was foaming near the junkyard (Found to be unsubstantiated) (Butlerville)
- 5/4 – Hazmat Spill or leak: Sweet Leaf Tea company big white tank has a fog around it near the ground (hydrogen tank pressure relief) (Carlisle)
- 5/8 – Gas line strike (Deerfield Twp)
- 5/8 – Hazmat Leak or Spill – Rec center dumping chlorine pool into nearby creek - large fish kill observed (Deerfield Twp)
- 5/12 – Gas spill at UDF – report of gas overflowing into the street (FD reported only 5 gallons) (Hamilton Twp_.
- 5/18 – Chemical spill in cul de sac – possibly gas (Hamilton Twp)
- 5/24 – Hazmat Leak or spill at Dayton Children’s (Springboro) – ended up being liquid fertilizer in the roadway that was leaking from a truck
- 6/4 – Enbridge performing a blow down of gas at their SR 122/Hart Road Location
- 6/6 – Gas line strike from a post hole digger (Clearcreek Twp)
- 6/7 – Small release of anhydrous ammonia (pressure relief) (Pleasant Plain)
- 6/11 – Large amount of CO in animal shelter (Lebanon)
- 6/12 – Semi tanker rollover with unknown chemical leak (wound up being compressed air) (I 71 NB)

There were also 17 reports of “Odor of Gas” inside a structure and 15 reports of “Odor of Gas” outside between April 1- June 13, 2019.

Lesli also reported on Warren County EMA’s activities:

- On April 2, WCEMA assisted Lebanon Correctional Institution and Warren Correctional Institution with their full-scale exercise. The scenario involved a fentanyl exposure to employees in their off-site mailroom and objectives tested were communications, incident command, prison EOC operations, logistical staging, public information, and decontamination and safety operations. The exercise went well, and participants learned a lot. GC Hazmat was especially helpful in explaining their testing and investigating

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procedures for hazardous chemicals.

Other EMA items during 2nd Qtr:

- Hired a new planning intern, Jess Wisecup. She will be with us for approximately a year updating all of our plans. She is currently working on ESF's and may reach out to your agency to request information for her updates.
- Trainings - Held a Role of Local Officials in Disasters course. Had about 8 attendees. Also visited village of Harveysburg and talked to their council members about their role as local government officials in disasters. Also talked with Fire Officer class about role of EMA in incident response and recovery.
- Public outreach – severe weather presentation at Salem Twp Library, completed 17 tours and educational reviews with 4th grade classes from Donovan Elementary, one tour of the EOC with the WCCC Criminal Justice Class, and helped WC Fair board with a rough draft of an emergency operations plan.
- Exercises – EMA conducted two exercises during second quarter: LEPC functional EOC exercise and LECI/WCI full scale exercise, and also participated in the state Mitigation Exercise.
- Response: EMA staff responded to two weather-related incidents to perform damage assessment (for storm damage) and provided mutual aid to Montgomery County's EOC for their tornado response.
- Other: held three school safety assessments. Began school safety assessments. This is a two-day process that looks at plans, policies, procedures, and physical plant items for each school district in Warren County. Completed three schools in 2nd qtr – more schools to be completed this coming school year.

Upcoming events:

- Currently Installing River gauges on the Little Miami. One is being installed on the State Route 48 bridge and the other at Todd's Fork on the 123 bridge. These gauges will better predict rising river levels and help with early warning to the public about possible flooding.
- Planning with Jail on full scale exercise to be held this fall.
- Three full scale school exercises coming up this fall. One testing evacuation and two testing reunification.
- We are working with Southwest Ohio counties on a regional safety

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summit to be held in November. We are not yet sure of the topics to be discussed- more details to come.

SERC: Sam Reed reported LEPC fiscal reports are due to Jeff Beattie by July 1st. LEPC conference is October 9th, 2019 in Fairfield county. LEPC site visits have a template that are available.

The next SERC meeting April 14th.

Ohio EPA: No report at this meeting.

Greater Cincinnati Hazmat:

Runs in 2nd Qtr.:

- 5/30 – City of Harrison Gasoline Spill

Community Events/Participation

- Sharonville Touch a Truck – June 10

Training Completed

- Monthly in house training – Radiation 4/13
- Hazmat Officer/Hazmat Safety Officer – must attend all 3 classes for credit
 - Class 1: March 26, 2019 – completed
 - Class 2: April 16, 2019 – Completed
 - Class 3: May 1, 2019 – completed
- Monthly in house training – Decon 5/11
- Anhydrous Ammonia live release training – May 21-23 (Class repeats daily)
- Monthly in house training – leak seal kits – 6/8

Upcoming Training:

- Monthly in House Training – 7/3/19
- Chlorine Institute/ CSX Trains – July 23-25, 2019 (Class repeats Daily)
- Monthly In-house training – 8/10
- MCI exercise – 09/19
- Hazmat Research Specialist – 09/25

Command 400:

- Deployed three times in during 3rd qtr
 - 5/14 – Madeira/Indian Hill Fire – missing person

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	<ul style="list-style-type: none"> ○ 5/15 – Madeira/Indian Hill Fire – Missing Person ○ 5/28 – USAR Request – Dayton Tornado ● Community Events <ul style="list-style-type: none"> ○ Little Miami Fire Open House -4/13 ○ Command 400 Educational Demonstration – 4/18 ○ Flying Pig Marathon – 5/3, 5/4 & 5/5 ○ Assumption Festival, Mt. Healthy – 6/7 & 6/8 ○ Sharonville Touch a Truck – 6/10 ● Training Completed <ul style="list-style-type: none"> ○ Monthly in-house training – USAR – 4/11 ○ Monthly in house Milford Light Truck – 5/9 ● Training Opportunities/Upcoming events <ul style="list-style-type: none"> ○ Springfield Twp Touch a truck – 7/21 ○ Colerain Twp Fireworks – 7/3 ○ NNO – Pierce Twp Date TBD ○ MCI Exercise – 9/19 ○ Wright Patt Air Force Marathon – 9/20-9/21 ○ Colerain Twp Tabletop Exercise – 9/24/ 9/25 & 9/26 <p><u>Warren County Health District</u> No report for this meeting.</p>	
New Business:		
Voting for 2019-2021 LEPC members and officers	<p>DISCUSSION/CONCLUSION: David Wood reported that the SERC has required that all LEPC's submit their new rosters by the August 14th meeting. David checked with the state SERC Coordinator to see if this is an expectation moving forward and it is for the foreseeable future. This change affects the dates listed in our bylaws (which will be discussed later in this meeting) and the timing in which Warren County LEPC elects its members and its officers.</p> <p>Motion to approve the 2019-2021 membership list of the Warren County LEPC. Brooke Matzen motioned. Steve Agenbroad. Motion passed.</p> <p><u>Election of Officers:</u> Brooke Matzen motioned to keep David Wood as the LEPC chairperson. Bill Romaine seconded. Motion passed.</p>	<p>RECOMMENDATION/ACTION:</p>

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	<p>Brooke Matzen motioned to nominate Ryan Burke as the LEPC vice chair. Melissa Bour seconded. Motion passed.</p> <p>David Wood motioned to nominate Lesli Holt to remain as Secretary for the Warren County LEPC. Brooke Matzen seconded. Motion passed.</p>	
<p>Bylaws</p>	<p>DISCUSSION/CONCLUSION: The SERC date range for LEPC member listings has changed so this prompted a change in our bylaws. Changes included:</p> <ul style="list-style-type: none"> • Article V, Section C: Appointment of Members <ul style="list-style-type: none"> ○ Changed nominations to be received from 4th quarter odd-year to 1st qtr odd year meetings. Appointment of members was changed from 4th qtr odd year meetings to 2nd qtr odd-year meetings. • Article VIII: Section B – Election of Officers <ul style="list-style-type: none"> ○ Changed 3rd qtr meeting of odd-numbered years for call for nominations to “prior to” the 1st qtr meeting of odd numbered years. ○ Final nominations will occur “prior to” the 2nd qtr meeting of the odd-year ○ Voting on officers will occur during the 2nd qtr meeting of the odd-year with new officers taking office during the 3rd qtr meeting of the odd-year. <p>Motion to approve the changes to Article VIII Section B of the bylaws. Brooke Matzen motioned. Bill Romaine Seconded. Motion passed.</p> <p>Motion to approve the Article V Section C of the bylaws regarding appointment of members. Brooke Matzen motioned. Bill Romaine seconded. Motion passed.</p>	<p>RECOMMENDATION/ACTION: David Wood will finalize changes to the Warren County LEPC Bylaws and send a copy to the SERC.</p>
<p>Roundtable Discussion: Partner Updates</p>	<p>DISCUSSION/CONCLUSION: <u>Hospitals:</u> Kay Vonderschmidt reported that Tri-Health is hosting a mass casualty exercise next Tuesday that involves an organophosphate spill. They will be performing live Decon. Ryan Burke reported that the Butler County EMS Symposium will be held on 10/29 at Miami Valley Gaming.</p> <p><u>Fire:</u> No report</p>	<p>RECOMMENDATION/ACTION: None</p>

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	<p><u>Pipeline</u>: No Report <u>ARC</u>: NO Report <u>Communications</u>: No Report <u>Solid Waste</u>: No Report <u>Weather Service</u>: NWS – final assessments from the tornadoes on Memorial Day have been published. <u>Commissioners</u>: Martin Russell reported that there will be construction over the next 24 months related to the new jail construction project.</p>	
LEPC Meeting dates and times	<p>DISCUSSION/CONCLUSION: David Wood reported that the LEPC meetings conflict with two other meetings at the same time. David Wood motioned that we move the Warren County LEPC meetings to the third Thursday of the third month in the quarter starting with September meeting.</p>	<p>RECOMMENDATION/ACTION: David Wood will change the next two LEPC meeting dates to the third Thursday of the third month of the quarter.</p>
Adjourn	<p>Motion to adjourn was made by Brooke Matzen. Seconded by Martin Russel. Meeting Adjourned at 2:06 pm</p>	